



Friday 1st December, 2017

Dear parents/carers

Next week, your children will be performing their Nativity play to you – Wednesday at 9.30am and Thursday at 5.30pm. This event is extremely well supported by family members and the evening performance, in particular, is hugely popular. With this in mind, we are having to limit the audience numbers to 120 for each show so that we stay within our hall fire safety regulations.

We are therefore asking that you contact the school office either by phone or in person, to request the number of seats you require and for which performance so that we have an idea of numbers hoping to attend. We will be closing the booking of seats on Tuesday morning (December 5th). If you would like more than two seats, we will notify you Tuesday afternoon if this is possible and for which performance. Please bear in mind that the evening performance, although the most popular, will have to be limited to 120 seats.

We appreciate that many of you will want to bring additional family members to these performances but we would like to make sure that every pupil has the opportunity for two audience members to attend and that we adhere to safety regulations.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Anna Lippa', written in a cursive style.

Anna Lippa
Headteacher

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